

(Module - 8)

Improving the Reporting of Immunization Data



Module 8: Improving the Reporting of Immunization Data

Cascade schedule for this module:

- At the District level, the trainer should train only the Block level staff at the District review meeting. If the District review meeting is not held, then the trainer should call a separate meeting with the appropriate Block staff and train the module and distribute all necessary materials. Prior to starting the module, the trainer/medical officer in charge should review the training experience, as well as findings and feedback from participants based on their work assignments from the prior meeting at Block level.
- At the Block level, the trainer should train only the PHC/CHC level staff at the Block review meeting. If the Block review meeting is not held, then the trainer should call a separate meeting with the appropriate PHC/CHC staff and train the module and distribute all necessary materials. Prior to starting the module, the trainer/medical officer in charge should review the training experience, as well as findings and feedback from participants based on their work assignments from the prior meeting at PHC/CHC level.
- At the PHC/CHC level, the trainer should train the ANMs at the PHC/CHC review meeting and distribute all necessary materials to them. Prior to starting the module, the assignments by ANMs and supervisors from the prior meeting should be reviewed.

Note to trainer: Participants should not turn in their assignments to the trainer, unless otherwise noted. Instead, check the assignments at the beginning of the training session, and return them to participants to keep.

Objectives: By the end of the module, participants should be able to:

- Understand the importance of accurate reporting of immunization data and information
- Be able to complete Form 6 accurately

Estimated time for module: One hour

Necessary materials:

- Black board or flip chart
- Chalk or marker pen
- Copy of Module 8
- Copies of Handouts 8.1, 8.2, 8.3, 8.4, and 8.5 for each participant

Trainer instructions:

Begin by asking about the assignments from the last module.

- A) If you are conducting this module with medical officers and LHVs: Ask what they found when they checked the SDRs and available diaries during supervisory visits. Ask what gaps they found in the recorded information and what feedback they provided to ANMs.

- B) If you are conducting this module with ANMs, GNMs, and MPWs: Ask three of them to open their SDRs and describe the immunization information that is recorded for one MNCH or RI session (number of pregnant women and children immunized, what vaccines were given, number of new pregnant women and children newly recorded, etc.). When they have completed their description, briefly review their entries for completeness of information there. Provide any necessary feedback, including praise they deserve for good work done.

Discussion:

Last month in Module 7, the training focused on recording of information from an RI session into the SDR. Today's module will focus on the next step, which is taking information from the SDR and using it to report RI information in Form 6, 7, or 8.

The PHC or CHC level supervisors will check the Forms 6 and 7 or 8 and then bundle the reports together for entry into the computerized Health Management Information System at the Block level. The District and State levels then access and analyse this information via this computerized system. The data from these reports shows whether pregnant women and children are getting the vaccines they need to prevent serious illness, so it is important that the information in them is accurate.

Most ANMs conduct RI sessions in several villages each month. They record the information either in one SDR with separate sections for each village, or in several SDRs, one for each village. It can be a challenge to take the information from these different sources and accurately report it in Form 6, 7 or 8. It is easy to make mistakes in this process.

Activity:

Now distribute only Handouts 8.1 and 8.2. to all participants.

Tell participants that Handout 8.1 is RI information for pregnant women and infants recorded into an SDR, and that Handout 8.2 is the same information reported in Form 6. Ask

participants to check the accuracy of the information in Handout 8.2 (Form 6) by cross-checking it with the information in Handout 8.1 (the SDR). Ask them to point out any mistakes they find in Form 6. (This should take 10-15 minutes.)

After they have completed the activity, tell them that such mistakes are common. It is important to compile the information from the different RI sessions carefully, and to take the time to then report it accurately in Form 6.

Activity:

Now distribute only Handouts 8.3 and 8.4 to all participants.

Tell participants that Handout 8.3 is RI information for pregnant women and infants from two villages recorded into an SDR, and that Handout 8.4 is the RI page in a blank Form 6. Ask participants to take the information from the two villages in Handout 8.3 and accurately record it in the blank Form 6. (Give them 15-20 minutes to complete this.) When they are finished, go through the completed Form 6 together, asking participants to give the answers. Check the answers they give you to ensure accuracy.

Assignment:

Now distribute only Handout 8.5 to all participants. For the assignment for next month, take this handout, which is the RI information in Form 6 with three columns for three months. Ask them to complete this handout using information from their own SDRs for the past three months. Bring the completed handout and their SDR to the next meeting. There you will cross-check a sample of them for accuracy.

Instructions to supervisors:

- A) When going for a supervisory visit at an RI session, cross-check the RI information for pregnant women and infants in the SDR with the most recent Form 6 report to ensure that the information in the report is accurate.
- B) When going for a supervisory visit at a PHC or sub-centre, cross-check the RI information in any available SDRs with the most recent Form 6 or Form 7 report to ensure that the information in the report is accurate.